



RECEPTIONIST INTERN

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As a third-year student majoring in Tourism and Travel Management at Dong A University, I aspire to build my career in the professional tourism and service industry. I am an energetic and outgoing individual with strong communication skills, enabling me to connect easily and create positive impressions with customers. I have a strong sense of responsibility, the ability to work under pressure, and a proactive attitude at work. Additionally, I am always eager to learn and improve my professional skills to meet job requirements and deliver high-quality service experiences. I am seeking an opportunity to work in a professional environment where I can grow long-term and contribute effectively to the organization.

WORK EXPERIENCE

Coffee Shop ● Sales Staff (Part-time)

12/2024 - PRESENT

- Served customers, took orders, and supported cashier tasks. Developed communication, problem-solving, and teamwork skills in a high-pressure service environment.

Tamarid Hotel ● Internship

05/2025 - 07/2025

Receptionist Intern at the hotel. Assisted with check-in/check-out procedures, welcomed and took care of guests. Improved communication skills, flexible problem-solving, and built a professional working style in the hospitality environment.

OBJECTIVE

2027: Short-term goal: Graduate with honors from Dong A University.

Long-term goal: Develop skills in sales, tour operations, and tour guiding. Gain a deep understanding of both domestic and international tourist destinations to become a professional staff member.

CAREER GOAL

2026: To develop in the tourism and hospitality industry, especially in the receptionist position. Continuously improve professional skills to deliver the best service experience to customers and contribute to the company's growth.

ADDITIONAL INFORMATION

Able to work in shifts, including weekends and holidays; responsible, positive attitude, and always willing to learn in a service environment. Willing to work under high pressure; professional working style, punctual, and oriented toward long-term development in the tourism and hospitality industry.

EDUCATION

Dong A University

10/2023 - 05/2027

Major: Tourism and Travel Management

ACTIVITIES

Volunteer Group

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Volunteer Collected
Collected donations and distributed them to the homeless. Shared and encouraged people to overcome difficulties and maintain a positive mindset.

SKILLS

Core Skills: Communication and relationship-building
Customer service skills
Teamwork and idea generation
Public speaking and confidence
Listening and understanding customer psychology
Problem identification and solution offering

English: Good communication skills

INTERESTS

Badminton Participate in weekly activities

PROFESSIONAL PROFILE

